

# FRIENDS OF SGHS MINUTES OF MEETING

**Date:** Wed 17<sup>th</sup> March 2021

**Time:** 7.00pm

**Venue:** Virtual Meeting (via Zoom)

**Present:** Steve Rose (SR), Chloe Vereker (CV), Dawn Rollins (DR), David Whitfield (DW), Emma Wood (EW), Joanne Busfield (JB), Claire Cadman (CC).

	SUBJECT	ACTION
1	<b>Apologies:</b> Matt Willis (MW)	
2	<b>Debrief from virtual quiz event on Fri 26 Feb:</b> All commented on how successful and enjoyable the event was. Vote of thanks to Dave and Matt for preparing and presenting the quiz. Domino's donated 1 <sup>st</sup> prize - £50 voucher for family pizza takeaway, so Friends did not need to contribute in the end. Quiz event raised £650. All proceeds from the quiz event will go towards a new projector (plus protective enclosure) and screen to be installed in the school gym, which would be used for both school PE lessons and clubs. Current cost estimate is £3,500.	<b>JB and/or PE Dept to provide completed funding request form.</b>
3	<b>Recent fund raising activities:</b> <ol style="list-style-type: none"> <li>1. Online Mother's Day market – raised £451.50. Any future online market events should look to ensure good clear signage to students/parents to direct them to the under school store room next to car park for dropping off/picking up market merchandise on the appropriate day(s).</li> <li>2. CV asked for more items for hamper from Friends group. Spring hamper raffle raised a fantastic £1,300. Winner Maise Lomax # 360 drawn on 23 March. Final promotional efforts worked really well, so thanks to all who helped with this</li> </ol>	<b>CV/EW to arrange hamper pick up by winner via school reception before Easter break</b>  <b>CV to ask school to hang on to the wicker basket hamper items are collected in</b>
4	<b>Next fund raising activity:</b> Sun 9 May 2021: Sponsored Walk to Sharphaw hill and back from school. Due to Covid restrictions, suggested 10 mins staggered start of the groups from 10:00am at school, with groups given allocated 'check in' time to start hike.  All students who gain more than £30 sponsorship money will be presented at the start with a snood (navy blue with SGHS logo's). Dave to create clear map of circular route to be given to each participant on check in. EW to explore JustGiving page for event for Friends (as charity) as well as the opportunity for students to download a sponsorship form and collect funds physically. Deadline date for participant sign up TBC, so that Friends can prepare 'participant list',	<b>DW to create map of circular route.</b> <b>EW to explore JustGiving web page for event.</b> <b>CV to develop promotional flyer.</b> <b>DW to look into cost and ordering of snoods</b>

	<p>keep track of sponsorship funds raised and quantities of refreshments and snoods etc. Refreshments of sandwiches, brownies and juice/coffee/tea on return from hike in socially distanced way (TBC).</p>	
<b>5</b>	<p><b>150 Club:</b> DW thinks that 97 numbers have been sold for 2021. Latest draws: Jan: 121 1<sup>st</sup>, 97 2<sup>nd</sup>, 129 3<sup>rd</sup> Feb: 68 1<sup>st</sup>, 20 2<sup>nd</sup>, 73 3<sup>rd</sup> Mar: 94 1<sup>st</sup>, 10 2<sup>nd</sup>, 84 3<sup>rd</sup>. We are still keen to sell the remaining 53 numbers</p>	<p><b>CV to promote 150 Club on FB and to ask Dan to include in SGHS end of term newsletter</b></p>
<b>4</b>	<p><b>AOB:</b> CV to provide school with Friends recent news for Easter Newsletter to parents/carers. Hardship Fund to be paid in Sept each year. EW to organise. CC has agreed to become a Trustee of Friends, which is much appreciated.</p> <p>Problems with sending emails to volunteers from <a href="mailto:friends@sghs.org.uk">friends@sghs.org.uk</a> account continues, which is severely hindering communication for DR and will frustrate those trying to leave messages for Friends. JB stated that Friends would need to pay £80/year to retain Friends domain name used for emails to school community. Friends should consider sending a specific email to all Year 7 parents/carers encouraging them to join the Friends email group, as they have not been approached during the Covid period. To explore at next meeting. End of year coffee morning for old and new Year 7 parents as a recruitment drive?</p> <p>End of terms Awards. JB put forward school idea of there being 21 x £10 vouchers for targeted awards this term. Suggestion for Summer 2021 Awards – personalised/logo mugs. MW put forward to explore unit mug prices.</p>	<p><b>CV to provide school with newsletter material.</b></p> <p><b>EW to explore lower cost or free options of Friends email.</b></p> <p><b>MW (if agreeable) to explore unit prices for awards mugs for all school students.</b></p>

	<p>Next fund raising idea – wooden picnic tables for whole school, to be constructed by Colin. (Approx. £180/table for wood).</p> <p>Suggested revamp to the Friends web page for promotional purposes. CV to ask MW to assist her. Any suggestions for web page changes would be welcome, and sent to CV.</p> <p>Friends end of school year evening social to be arranged. Date TBC.</p>	<p><b>CV and MW (if agreeable) to revamp Friends web page.</b></p>
<p><b>5</b></p>	<p><b>Next Meeting:</b></p> <p>The next Friends meeting (an MS Teams meeting) is proposed to take place at 7pm on Mon 12 April 2021. All welcome.</p>	<p><b>All welcome</b></p>