

FRIENDS OF SGHS MINUTES OF MEETING

Date: Tuesday 25th May 2021

Tie: 7.00pm

Venue: Virtual Meeting (via Teams)

Present: Chloe Vereker (CV), Dawn Rollins (DR), David Whitfield (DW), Emma Wood (EW), Joanne Busfield (JB), Claire Cadman (CC).

	SUBJECT	ACTION
1	<p>Apologies: Matt Willis (MW) Steve Rose (SR)</p>	
2	<p>Recent fundraising activities: Sponsored walk -what a resounding success! Total made £2590, way more than was initially imagined. A huge thank you to all who were involved, raised funds, and organised food and voucher donations. Lots of positive feedback on how well organised it was, and request for it to take place again next year. Emma has sent thank you notes to Domino, Booths, Tesco and Morrisons for donations. Next time more marshals along the route would be good, and donations bowl where free refreshments are served.</p>	<p>EW will leave winner's voucher and snoods at school reception for winner.</p>
3	<p>Next fund raising activity: Summer Hamper & Raffle -</p> <p>Tickets to be sold (£5 a strip of 5 tix) through ParentPay. Sales close Sunday 18th July and raffle drawn Monday 19th July. Winners contacted by school staff before end of school year.</p> <p>This raffle will consist of three prizes: 1st prize is the main hamper (inc. some vouchers), 2nd prize Cygnets voucher (worth £50), and 3rd prize is Bollywood meal for two voucher.</p> <p>All Friends' members to donate a gift for the summer hamper. Please drop off at school or leave for CV to put in hamper. Request for further items to be made to parent community, too.</p> <p>CV to provide hamper, decorate and take into school.</p> <p>CC has kindly arranged the following vouchers/gifts:</p> <ul style="list-style-type: none"> • Frying Fisherman meal voucher • House plant • Bollywood Restaurant voucher • Cygnets voucher worth £50 • Trinity shopping voucher (worth £40) 	<p>CV to work with Dan to produce raffle flyer and to organise circulation to school community via Facebook and email.</p> <p>DR to circulate flyer to the Friends volunteer email list</p> <p>EW to work with LS at school at end of term to get PP receipts and allocate raffle ticket numbers, and pick three winning numbers</p> <p>Dan to advertise event on Friends webpage</p>

<p>4</p>	<p>150 Club: Latest draw for May:</p> <p>1st- 82; 2nd-140; 3rd-129</p> <p>To encourage more sales, a six-month membership will be offered from July to December 2021 at a cost of £10 a number. This will be pushed in June via email to parents.</p> <p>Standing order form to be used where possible to attract long standing commitment from parents and save annual enrolment.</p>	<p>CV to post 150 Club May winning # on FB and get info to Dan</p> <p>DW to send standing order form to Dan to put up on website</p> <p>EW to organise payments to winners and send letterhead to DW</p>
<p>5</p>	<p>Treasurer: EW reported that £3,077.94 was paid to school for the gym projector and iPads.</p> <p>Friends bank balance is health now with £5,369 in bank account.</p> <p>Support to the Art Dept end of year art exhibition installation – about £650. Friends need the 'request for funds' form before payment can be made.</p> <p>There may be an opportunity to sell raffle tickets at the Art Exhibition.</p>	<p>EW to make payment for art department and technology.</p> <p>JB to inform friends of dates of Art Exhibition evenings</p>
<p>6</p>	<p>Future fund raising ideas: Funds needed for the Hollow's resurfacing for sport use. Renovation that was put on hold for several years, to take place over the summer holidays (TBC). Cost - around £140,000 total and a request to Friends for £5,000.</p> <p>Revamped Hollow launch: an autumn social event/fundraiser (TBC)</p> <p>Bingo or Quiz night: to be organised for autumn term (TBC).</p> <p>Art Calendar/Family Planner 2022: to prepare with Beverley Scott and Art Dept. To be printed and ready for sale by early Dec. via PP and at Christmas events.</p> <p>Coffee morning: for Y7 & Y8 parents (face-to-face) in Sept 2021. Date TBC. A flyer to be sent to parents about Friends and September Friends' welcome to be mentioned.</p>	<p>JB to submit form to EW for Art Department's request and Hollow money</p> <p>JB to invite BS (art department) to next Friends meeting to discuss calendar and how best to design and art to include</p>

<p>7</p>	<p>AOB:</p> <p>DR to check the Friends' new email account a couple of times a week, and report back on issues and post relevant promotional messages to volunteer group.</p> <p>EW has organised Friends web site which will be linked to the SGHS website.</p> <p>Summer award prizes: A mug for each student. Mugs suggested by MW. Total number of mugs required to be confirmed (600 to 800). A logo designed by DF will be imposed on mug. Deadline for order to be confirmed.</p> <p>CV to submit newsletter to DF.</p> <p>Friends end of year evening social to be arranged via email. Date in July before end of term (CV happy to host in garden).</p>	<p>EW to send web link to CV/DF</p> <p>JB to liaise with MW on ordering mugs and getting logo from DF at school</p>
<p>8</p>	<p>Next Meeting:</p> <p>Next Friends' meeting, September date, TBC.</p>	<p>All welcome</p>