

# FRIENDS OF SGHS MINUTES OF MEETING

**Date:** Tue 23<sup>rd</sup> November 2021

**Tie:** 7.00pm

**Venue:** School Library

**Present:** Chloe Vereker (CV), David Whitfield (DW), Claire Cadman (CC) Dawn Rollins (DR), Joanne Busfield (JB), Steve Rose, Duncan Faulkner (DG), Denise Ta, Alison (school staff), Nic Midgley (NM)

	SUBJECT	ACTION
1	<p><b>Apologies:</b> Matt Willis (MW), Emma Wood (EW), Alison Denney (AD)</p>	
2	<p><b>Next fundraising activity: Curry and Quiz Night 3 Dec 21</b> To be hosted by Arts Dept with help from students. Quiz to include 7 rounds with 4 before supper. A break at 8.30pm for 45 minutes for the curry buffet supper and 3 rounds after. Art book &amp; bottle for the winning team.</p> <p>Thank you to volunteers on night. Volunteer rota sheet.</p> <p>A variety of sources (parents, local businesses, school, etc.) will be providing the curry and associated foods for which Friends would like to express many thanks. CV coordinating food donations. Food provision info. attached. All food donations to be delivered to school during the day of Dec 3<sup>rd</sup> or by 6pm on the night, Friends will heat up and serve.</p> <p>The Friends team, supported by school staff and some students, will set the school hall up with 12-15 tables for quiz teams of six or so and a long buffet table at back. Set up from 5.45pm and run the event from 7pm until about 10.30pm.</p> <p>So far 63 tickets sold. Max capacity set to be about 100 people. EW has acquired a TENS licence (£21). Ticket sales will close on Wed 1 Dec but extended to Friday 1pm if max number not reached. Lesley will inform CV/EW of final numbers.</p> <p>Various prizes have been donated for the raffle, with tickets to be sold on the door as people arrive and during night. Ideally a few more raffle prizes needed. CV to bring raffle tickets. Raffle prizes drawn and given at end of night. CV to bring raffle prizes.</p> <p>CV proposed that a simple tally of the different drinks sold at the bar during the event would be helpful for future events. Need to remember to make a call at start of meal break for vegans/vegetarians to collect their food ahead of the masses. If possible, all helpers on night to bring a couple of personally marked tea towels and serving utensils.</p>	<p><b>JB/DW – ongoing dialogue with Arts dept, re. hosting the event, equipment, needed, programme, etc.</b></p> <p><b>CV organising napkins, table starters/poppadom</b></p> <p><b>CC organising purchase of soft drinks and beer.</b> <b>DW organising purchase of wines.</b></p> <p><b>DW to host simple money spinner game at end of meal break and promote 150 Club.</b></p> <p><b>MW to do kitchen check at end</b></p> <p><b>CV to organise, buffet food labels, table menus &amp; bar price list</b></p> <p><b>CV/EW to get final guest list from Lesley for front desk on night</b> <b>NM to bring gin, tonic &amp; lemons</b></p>

2	<p><b>Funding applications</b> – Friends still need to receive completed funding applications forms for: Student Rewards, DofE tents, Carnegie books, Yr 7 Planners.</p> <p>Denise Ta offered to chase funding application forms if she is told which school staff member to contact. JB knows about all the funding applications and should be contacted in the first instance. NB. Friends are unable to release any money until completed funding applications forms have been received and Friends have collectively approved the application amount.</p>	<p><b>JB to liaise with Denise Ta, re. funding application forms.</b></p>
3	<p><b>Next fund-raising event:</b> Fri 11th Feb 2022 – Games Night (incl. on-screen pig racing), with food.</p>	<p><b>CV to organise promotional material with DF ahead of quiz</b></p>
4	<p><b>Future fund-raising ideas:</b></p> <ul style="list-style-type: none"> <li>• Sponsored hike – early May 2022</li> <li>• Easter/Mother’s Day Crafts Stall in school for students (March 24 &amp; 25<sup>th</sup> lunchtimes 2022)</li> <li>• Easter Hamper</li> <li>• Gin Tasting Night</li> <li>• Cabaret Night 11 May 2022</li> </ul>	<p><b>CV to work with DF on promotional materials DW to follow up with Julian (Wright Wines) re. Gin night</b></p>
5	<p><b>AOB:</b></p> <p>John Anderton (school librarian) is the school contact for new/good second-hand school uniform donations, with proceeds going to SCAD charity. Bags (labelled with ‘SGHS’) should be dropped off at the SCAD shop on Skipton High Street. Parents will need to be given a uniform price list to refer to.</p> <p>Friends Christmas Social – Wed 8<sup>th</sup> Dec, from 6.30pm in Narrowboat, Skipton. All welcome.</p>	<p><b>JB to liaise with John A, re. process by which parents can take part in / make use of this opportunity</b></p> <p><b>CV to reserve table at Narrowboat for Friends</b></p>
6	<p><b>Next Meeting:</b></p> <p>Next Friends’ meeting, Wed 5 Jan 2022, 6.30pm in school library.</p>	<p><b>All welcome</b></p>