

Friends of Skipton Girls High School

Minutes of meeting held at 630pm on Monday 17th October

Present

Alison Denney (AD), Matt Willis (MW), Dawn Rollins (DR), Nic Midgley (NM), Jenna Kent (JK), Kay Thompson-Barker (KTB)

Apologies

Steve Rose (SR), Duncan Faulkner (DF), Claire Cadman (CC), Emma Wood (EW), David Whitfield (DW), Joanne Busfield (JB), Jacqui Wallace (JW)

SUBJECT	ACTION
<p>1. Review minutes and actions from previous meeting</p> <p>The minutes and actions from the previous meeting were reviewed and agreed.</p> <p>Lots of progress has been made in preparation for the Halloween Hamper and Games Night.</p> <p>Those present were unable to update on the actions listed.</p>	<p>SR to circulate summary of accounts.</p> <p>EW to explore YBS charity funding.</p> <p>JB to explore adding gift aid to donations to Friends made via ParentPay.</p> <p>SR to amend Friends constitution and place the revised version on the Friends web page on school web site</p> <p>JB to speak to Head Girl Team (re helping out at Games Night)</p>
<p>2. Halloween Hamper</p> <p>Those present brought donations for the Halloween Hamper.</p> <p>The Wine Rack, Water Street, Skipton donated a bottle of wine to be included.</p> <p>A coffee and cake voucher from Keelham Farm Shop has been offered but not yet received.</p> <p>More items are required.</p> <p>Prize draw - £5 per ticket. To be drawn on 31 October 2022.</p>	<p>EVERYONE NOT AT THE MEETING: Please donate items for the raffle. Liaise with AD to get donations to her.</p> <p>AD to prepare the hamper.</p> <p>DH to email Friends to promote the draw.</p> <p>DH to provide JB with wording to load onto ParentPay.</p> <p>Who will draw the winner?</p>
<p>3. Games night</p> <p>Food Food to include:</p>	<p>KTB to ask Wildwood if pizzas can be supplied uncooked and confirm flavours (4 Margarita, 3</p>

<p>Crisps on tables at start Pizza, pasta bakes, garlic bread, salad. Platter of traybake type desserts for each table. We will need to provide vegetarian and vegan options.</p> <p>Wildwood have again offered to supply 10 pizzas</p> <p>We need volunteers to make 1 pasta and 1 salad and tray bake – Dawn is coordinating and has a plan.</p> <p>AD’s mum has offered to make table cloths</p> <p>Drinks Soft Drinks Tea and coffee – to be paid for Alcoholic – to be paid for AD has prepared an inventory of drinks found in the Friends Cupboard, including mulled wine, gin, tonics that can be served. Do we need more alcohol?</p> <p>Ticket sales Who can monitor ticket sales? We need to keep an eye on ticket sales to inform how much food and drink we need.</p> <p>Games MW confirmed he and DW will prepare the games. AD advised mini blackboards are in the Friends cupboard if needed.</p> <p>Set up Everyone to arrive at 5pm on 11th November to set up in school hall.</p> <p>Emma – cash and card machine?</p>	<p>pepperoni, 3 veg?) depending on what other options we secure for pizza</p> <p>AD to ask Keelham for pizza, salad, garlic bread</p> <p>AD to ask Class One for salad etc.</p> <p>NM to ask Chloe about supermarket contacts (and drinks price list and anything else useful!)</p> <p>ALL to confirm to DR whether they can make a pasta bake, a salad and a traybake e.g. brownies, flapjack etc. NO NUTS.</p> <p>NM to supply soft drinks</p> <p>DR to check with JB and get regular updates on ticket sales.</p> <p>Can EW check sales from the Friends website?</p> <p>MW and DW prepare games.</p> <p>ALL NOT PRESENT AT MEETING: please confirm to DR if you can help set up from 5pm</p>
<p>Prize donations In addition to items for the Halloween Hamper, prizes are required for the Games Night raffle and Christmas Prize Draw.</p>	<p>AD to approach Coniston for a voucher and Bizzy Lizzies for a voucher and chips (for the Games Night)</p>

<p>KTB has produced a tracker for requests from local businesses.</p> <p>KTB reported that she approached a number of businesses for prizes but received quite a few knock backs.</p> <p>Pizza Express have donated a voucher for 2 free main meals</p> <p>Ebru Evrim have donated a voucher for £12 mat class or merchandise</p> <p>A parent has promised a Body Shop hamper.</p>	<p>KTB to find a document sharing space where everyone can access and update it.</p> <p>DR to email parents to ask to donate family friendly prizes for the Games night – chocolate and biscuits etc.</p>
<p>4. 150 Club Update Carry forward to next meeting</p>	
<p>5. School fundraising priorities Carry forward to next meeting.</p>	
<p>6. AOB</p> <p>KTB reported that she had been in touch with Stacey Dickens, Head of Corporate Communications and Sustainability at Skipton Building Society to find out about how they might support us.</p> <p>We may be able to apply to the Skipton Charitable Foundation,</p> <p>They have a matched funding scheme - when their colleagues raise money for our cause, they will match the amount our colleagues raise.</p> <p>They also recommend visiting our local Skipton Branch and introduce ourself to the team.</p> <p>Contact going forward: Abi Wallbank, Sustainability Lead</p>	<p>KTB to look at full details on what we support and how to apply.</p>
<p>7. Next Meeting Monday 7th November @ 630pm in school library</p>	